



## ST. LOUIS COUNTY

### WATER SERVICE LINE REPAIR PROGRAM

#### APPLICATION INSTRUCTIONS

- If you suspect a water line leak outside of your house, call your water service provider (Missouri American Water or your municipal water company) or a County licensed plumber.
- The Water Company or plumber will send an inspector to confirm the presence of a service line leak and will leave a **door hanger / repair notice** at the property.
- The **door hanger/ repair notice** is to be submitted to St. Louis County with the **completed application** from the homeowner and all paragraphs of the application must be initialed before the application will be certified.
- The water bill for the property needing the repair must be current at the time your application is submitted to St. Louis County in order to be eligible for the program. This is because the repair program is funded through \$1 /month (\$3 quarterly) on the water bill. (For new water accounts that have not yet paid their first water bill, eligibility will depend on the property's water service history, and payment history of the prior water account.)
- Completed applications, with the door hanger / repair notice, may be mailed to: St. Louis County- Public Works, Water Service Line Repair Program, 1050 N. Lindbergh, Saint Louis, MO 63132, or by email [slrp@stlouiscountymo.gov](mailto:slrp@stlouiscountymo.gov). Our phone number is (314) 615-8420.
- St. Louis County will notify the homeowner by letter when the application has been received.
- St. Louis County will solicit bids and award the repair job to a qualified contractor. Homeowner will be notified by letter of the winning contractor upon award of repair.
- St. Louis County will pay the contractor directly after final inspection of the repair.
- St. Louis County **is not responsible** for the repair of irrigation systems, branch service lines, or leaks under or inside of structures including porches, garages and foundation walls. If an Irrigation system is present, the homeowner must provide documentation that the system is not the source of the leak.
- If you have recently acquired this property, you may be required to provide proof of ownership such as the: **Deed of Trust or Closing Statements**.
- **This program applies to residential properties located within Saint Louis County, containing four (4) or fewer living units, dwelling only.**
- **St. Louis County is not responsible for locating, raising, straightening, or cleaning out stop boxes or meter boxes exclusive of covered repairs.**

**ST. LOUIS COUNTY DEPARTMENT OF PUBLIC WORKS  
WATER SERVICE LINE REPAIR APPLICATION**

**Address of Request for Repair:** > \_\_\_\_\_  
(Nearest Cross Street: > \_\_\_\_\_)

The property is:  owner occupied       tenant occupied       vacant

Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

If Tenant Occupied:

Tenant Name: \_\_\_\_\_ Tenant Phone: \_\_\_\_\_

As owner/owner's agent of the property, I certify that I have the authority to and do consent to the performance of water service line repair work on and about the property described in the application and will not interfere with the work to be performed by the contractor selected by St. Louis County Department of Public Works and shall reimburse County for all expenses incurred by County on applicant's behalf in the event the applicant withdraws permission to proceed or otherwise interferes with performance of work authorized under this program. Repairs are subject to St. Louis County Ordinances and the St. Louis County Water Service Line Repair Program Rules and Regulations.

**Property owner initials** \_\_\_\_\_

As owner of the property, I certify that neither I, nor anyone on behalf of the owner will make any claim against or seek any relief from St. Louis County arising out of or in connection with any work done or any action taken in connection with the Water Service Line Repair Program.

**Property owner initials** \_\_\_\_\_

As owner of the property, I also understand and agree that St. Louis County is not responsible for the actions of the contractor making the water service line repairs. I also agree to indemnify St. Louis County and hold St. Louis County harmless from any and all claims arising out of the applicant's participation in, work performed by and actions taken in connection with the Water Service Line Repair Program.

**Property owner initials** \_\_\_\_\_

As owner of the property, I understand that water service line repair includes only the patching or replacement of a defective water service line, including associated digging and the replacement of dirt and seeding of affected areas. The program does not include replacement of landscaping or ornamental structures and may not include replacement of structural facilities. I also understand that water service line repair does not include repair or replacement of water service lines damaged as a result of freezing, earthquake or any other act of God.

**Property owner initials** \_\_\_\_\_

As owner of the property, I understand that the Water Service Line Repair Program does not pay for any leak locating. If the approximate location of the leak is not evident, the homeowner is responsible for having the leak location determined before the job will be awarded. There are private companies in the Yellow Pages under Leak Detecting Services or Plumbing Contractors who perform this function.

**Property owner initials \_\_\_\_\_**

As owner of the property, I understand that the Water Service Line Repair Program does not pay for any repairs under or inside of any structure, including porches, garages and foundation walls. The program does not repair leaks on irrigation lines or on branch service lines to facilities other than the main residence. Some water line repairs may require work under structures, on the inside of structures, on branch service or irrigation lines. I understand that I, as the homeowner, will be responsible for any costs associated with those repairs. The Water Service Line Repair Program does not pay for locating, raising, straightening, or cleaning out stop boxes or meter boxes exclusive of covered repairs.

**Property owner initials \_\_\_\_\_**

As owner of the property, I certify the water account for this property is current as of the date of submitting this application. I understand that if the water bill is not current, this application will not be processed and the request for repair will be denied.

**Property owner initials \_\_\_\_\_**

As owner of the property, I may be responsible for the repair or replacement of the property or items on the property not covered by County. If necessary, I, as property owner, will make necessary repairs to the property to bring the property to a condition substantially similar to the condition of the property prior to participation in the program within six months or other time as may be established by the Director. Specifically, as owner I may be responsible for repair/replacement of items such as driveways and sidewalks or accessory structures which may include fences and walls.

**Property owner initials \_\_\_\_\_**

As owner of the property, I certify that no portion of the repairs for which I am applying is covered by insurance and that I may be required to produce a copy of my insurance if participating in this program.

**Property owner initials \_\_\_\_\_**

As owner of the property, I acknowledge that the owner is a third party beneficiary to any contract for water service line repair work.

**Property owner initials \_\_\_\_\_**

Does this property have an in ground irrigation system? Yes \_ No \_. If yes, it is the responsibility of the property owner to have these lines checked for leaks and marked before your application is certified. These are private lines and are not located by Missouri One Call. Neither Saint Louis County nor the plumbing contractor is responsible for these lines if they are not marked prior to commencement of the repair job.

**Property owner initials \_\_\_\_\_**

Please list bathrooms in this property. # of full baths \_\_\_\_\_ # of 1/2 baths \_\_\_\_\_

**Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

Adjacent Property Owner Authorization (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Adjacent Property Owner (print name): \_\_\_\_\_

Adjacent Property Address \_\_\_\_\_ and Contact Number \_\_\_\_\_

*If the signature is by agent, form must be accompanied by a notarized power of attorney.*

\_\_\_\_\_  
**FOR OFFICE USE ONLY**

Date Application Received \_\_\_\_\_

Water Service Line Repair Project Number \_\_\_\_\_