

Memorandum

To: St. Louis County Council
From: Christopher Grahn-Howard, Budget Policy Coordinator
Date: July 18, 2023
RE: ARPA Projects Update

Herein is the June ARPA projects update. As one might expect, there are still challenges and progress. We will report the following in working with Deloitte and the County Executive's Office. This format builds on your previous update and will do so as we advance.

In some cases, the County team and Deloitte continue to help some of the sub-recipients build the necessary compliance processes, adding to the time for delivery of outcomes. Below is the legislation information and a reminder of the project workflow process and the following progress. Note these projects are ongoing, and I participate in the weekly update meetings with Deloitte, The County Executives' Office, and the County Counselors Office.

St. Louis County ARPA Legislation

Legislation	Sponsor	Amount	Recipient
Bill No. 1 109, 2022	Councilmember Days	\$650,000	Food insecurity programs
Bill No. 1 172, 2022	Councilmembers Dunaway and Clancy	\$800,000	Family Forward
Bill No. 1 110, 2022	Chairwoman Webb	\$350,000 \$250,000 \$4,400,000	A Red Circle Rustic Roots Sanctuary Co. Food Insecurity in County
Bill No. 1 283, 2022 Ordinance No. 28,608, 2022	Chairwoman Webb	\$25,000 \$25,000	St. Louis Survivor's Legal Support, Inc. JADASA
Bill No. 272	Councilmembers Days and Webb	\$500,000	Urban League
Bill No. 165	Councilmember Clancy	\$5,593,065	Child Care Aware of Missouri
Bill No. 111, 2022 Ordinance 28,594	Chairwoman Webb	\$11,000,000	Demolition activities in County
Bill No. 4 322	Councilmember Trakas	\$18,500,000	South County Strong

Project Design Workflow



Key Accomplishments

- The following ARPA sub-recipients completed their project forms and are now in the Project Revision phase of the Project Design Workflow (Step 5) with DHS:
 - Refuge + Restoration
 - St. Louis Survivor's Fund
 - A Red Circle
 - Child Care Aware Missouri
- Published Demolition and Revitalization Request for Information with TPW
- Hosted Demolition and Revitalization RFI Information Session
- Drafted Food Security Request for Proposals and Project Application with DHS

General Updates

- The County is awaiting a response from the Treasury regarding the ARPA SLFRF obligation requirements to confirm its determination of the requirement.
- Subrecipient monitoring training is being developed for County staff and sub-recipients involved in project implementation, which will be held in tandem with the completion of the sub-award agreements.

ARPA Subrecipient Project Updates

- Project Ideation (Step 1)
 1. **FamilyForward:** The subrecipient is internally brainstorming project expenditure alternatives since the procurement for the budgeted site improvements was not compliant with federal grant requirements. FamilyForward has confirmed they will send new project entry and budget forms following the July 4th holiday.
- Project Scoping (Step 4)
 1. **Beyond Housing:** Deloitte is reviewing procurement documentation requested from Beyond Housing for budgeted capital expenditures already purchased to verify compliance with federal and County requirements. Beyond Housing is seeking a sole source exemption; Deloitte is reviewing whether Beyond Housing can provide enough justification to meet the sole source exemption.
 2. **Urban League:** DHS and Deloitte are currently awaiting the procurement documentation requested from Urban League of its primary contractor relationship for capital expenditures already spent in order to verify compliance with federal and County requirements.
- Project Revision (Step 5)
 1. **A Red Circle:** Subrecipient has sufficiently completed project entry, budget, and SIRA forms, which are currently under DHS review, in order to develop the sub-award agreement. Subrecipient is awaiting further instruction in order to procure budgeted equipment expenses.
 2. **Refuge + Restoration:** Subrecipient has sufficiently completed project entry, budget, and SIRA forms, which are currently under DHS review, in order to develop the sub-award agreement.
 3. **St. Louis Survivor's Fund:** Subrecipient has sufficiently completed project entry, budget, and SIRA* forms, which are currently under DHS review in order to develop the sub-award agreement.
 4. **Child Care Aware:** Subrecipient has completed a detailed budget to break down cumulative costs into their respective line items. Subrecipient has sufficiently completed project entry, budget, and SIRA forms, currently under DHS review, to develop the sub-award agreement and confirm SLFRF project obligation requirements according to budgeted expenses.
 5. **JADASA:** Subrecipient has sufficiently completed project entry, budget, and SIRA forms, which are currently under DHS review, to develop the sub-award agreement.
 6. **Rustic Roots Sanctuary:** Subrecipient has sufficiently completed project entry, budget, and SIRA forms, which are currently under DHS review to develop the sub-award

agreement. Subrecipient is awaiting further instruction in order to procure budgeted equipment expenses.

ARPA County Department Project Updates

- TPW Demolition and Revitalization
 1. TPW published a Request for Information ([RFI](#)) on June 20, 2023, to solicit feedback and gauge project interest from potential project partners. Questions will be received until July 14, 2023, and responses are due July 28, 2023. TPW aims to publish an RFP in early September, following information received in response to the RFI.
 2. TPW is also expanding windshield assessments* across the County to increase the number of properties eligible for the County's demolition process. This information will be continually updated in TPW's vacant and abandoned properties [mapping tool](#).
- DHS Food Security
 1. Deloitte is currently finalizing the RFP following DHS feedback and RFP scoring criteria.
- South County Strong Plan
 1. Sewage/Stormwater Improvements: TPW Staff has negotiated a Task Order with the on-call consultant, Crawford, Murphy, and Tilly (CMT), to prepare a design-build solicitation package to provide proposers with the necessary data to create their proposals. The solicitation package will include site surveys, preliminary environmental assessment, modeling of existing conditions, catalog of existing utilities, and other necessary elements. The consultant will also prepare solicitation documentation for advertisement. The cost of these services is estimated at \$700,000. Very shortly, the Department will be submitting a request to increase the contract ceiling and utilize ARPA funds for these services. After completing the solicitation package, the Department will advertise for a design-build team to design and construct improvements.
 2. Economic Development Funds: Deloitte has conducted an eligibility assessment for an aquatic center and sent an inventory of projects carried out by other jurisdictions that fall within this eligible expenditure category and is awaiting feedback.

Meeting Log (6/1-6/30)

Date	Meeting	Participants
6/6	Bi-weekly TPW ARPA Demolition	TPW, Deloitte, Chairwoman Webb
6/7	Weekly ARPA Status Update Meeting	Deloitte, DHS, County Exec, CGH
6/12	ARPA SLFRF Obligation Requirements	Deloitte & County Exec
6/13	Internal Demolition Meeting	TPW, Deloitte, County Exec
6/14	Weekly ARPA Status Update Meeting	Deloitte, DHS, County Exec, CGH
6/20	Bi-weekly TPW ARPA Demolition	TPW, Deloitte, Chairwoman Webb
6/21	Weekly ARPA Status Update Meeting	Deloitte, DHS, County Exec, CGH
6/28	Weekly ARPA Status Update Meeting	Deloitte, DHS, County Exec, CGH
6/29	TPW RFI Informational Session	Deloitte, TPW, County Exec

*SIRA forms are the sub-recipient risk assessment forms they must complete for the County to understand better the sub-recipients experience and capabilities to manage the grant funds to be awarded successfully. It helps the County estimate the level of risk and effort they need to stay on top of the sub-recipients.

*The windshield assessments are quick assessments from the exterior to see whether a property is abandoned or looks damaged enough to request an inspection. This is also how they can identify abandoned properties to add to the mapping tool. TPW inspections are external and internal to assess whether the property meets the threshold to enter the demolition phase.

